

STATEWIDE INTEROPERABILITY GOVERNING BOARD (SIGB)
DRAFT MINUTES FOR ADOPTION
January 14, 2014 SIGB Meeting

ATTENDEES: Leo Dutton, MSPOA, Chair; Ron Baldwin, MT CIO; Tim Burton, Governor's Office; Jason Hildenstab, Attorney General (for Tim Fox, Tom Butler); Bonnie Lorang, MITS; Kevin Myhre, MLCT; Jayne Rogers, MEMSA; Steve Keller, MDOT (for Mike Tooley, Jon Swartz); Mike Doto, MSVFA ; Tony Lecce, MDMA (for Jeff Fisher); Roger Nasset, MACOP; Geoff Feiss, MTA; Joe Briggs, MACO (conference call); Patrick Lonergan, MFCA (conference call)

GUESTS: Ed Shindell, Broadwater Co; Charlie Gilmore; Lewis & Clark Co; Jennifer Reese, Motorola; Zae Hudson, Ravalli Co. Sheriff's Office, Trent Bower, Mineral Co. EMS; Larry Irwin, MDOJ/MHP; Quinn Ness, SWIC; Dan Sullivan; MDOA/SITSD/PSCB; Chad Hultin, MDOA/SITSD/PSCB; Trudy Skari, MDOA/SITSD/PSCB;

Call to Order: Leo Dutton, Chair, called the meeting to order at 10:00 am. Roll call and introductions were completed.

Approval of Sept. and Dec. 2013 Minutes: Kevin Myhre moved to accept the minutes of September and December 2013; Steve Keller seconded, the motion passed.

SIGB BUSINESS:

Meeting Attendance:

- Leo Dutton stated that in order to conduct business, attendance at SIGB all meetings is crucial. He informed members if they cannot partake in future meetings, to find alternates or replacements.
- If there are more than two unexcused absences, Leo will ask the Governor to appoint someone else.
- It is acceptable for members and alternates to phone in if they cannot attend in person.
- MOTION: Kevin Myhre moved to approve a minimum of two unexcused absences per year; Roger Nasset seconded and the motion carried.

Meeting Schedule:

- SIGB meetings will be held the second Tuesday of each month from 1:30 to 3:30 pm.

Adoption of Charter:

- MOTION: Steve Keller moved for further discussion of the draft charter; Tim Burton seconded, motion passed. Geoff Feiss and Bonnie Lorang explained their proposed changes/additions.
- It was the consensus of the board to table adoption of the charter in order to provide more review time. It will be brought back as an action item at the February meeting.
- Additional comments should be directed to Quinn Ness, SWIC.

SIGB 2014 Goals, Objectives & Status Report: Quinn Ness, SWIC, provided information on the following:

Governor's Executive Order #10-2013 states the purpose of SIGB is to plan, develop and promote public safety interoperable communications operations in Montana; and the SIGB shall:

- Oversee and coordinate the complete of the statewide public safety Land Mobile Radio (LMR) backbone.
- Engage all public safety stakeholders in the development of long-term viable plan for the ongoing operation and maintenance of the public safety LMR system.
- Oversee and provide guidance in the implementation of the State and Local Implementation Grant Program (SLIGP).
- Provide oversight of and consult with the First Responder Network Authority (FirstNet) as the Nationwide Public Safety Broadband Network (NPSBN) is deployed in Montana.
- Encourage all public safety stakeholders to participate in the FirstNet NPSBN; and
- Coordinate and otherwise encourage the integration of public and private communications resources as requested by FirstNet.
- The Statewide Interoperability Coordinator (SWIC) shall:
 - update the statewide communications interoperability plan (SCIP) to include broadband goals and objectives;
 - coordinate the implementation of the SCIP.
- The Statewide Communication Interoperability Plan (SCIP) is the strategic plan for the SIGB and interoperable public safety communications in Montana. Goals and objectives in the Executive Order can be inserted into the SCIP; and initiatives can be vetted, developed and provided in the SCIP to guide the accomplishment of goals and objectives.
- The SCIP is currently being drafted for future presentation and adoption by the SIGB.

SIGB Travel Reimbursement Process: Quinn reported that travel expenses for LMR cannot be reimbursed and that the SLIGP grant will pay only for broadband related expenses. Chad Hultin, PSCB Broadband Program, explained the process and provided forms. Any questions should be directed to Chad at chultin@mt.gov or 444- 2588. Geoff Feiss inquired about in-kind reimbursements, and Chad stated this is will be allowed and tracked.

Public Comment: Ed Shindell reported that Broadwater County plans to continue moving forward with their communications plan. Charlie Gilmore, Communications System Administrator, Lewis and Clark County, reported that the upgrade (software and hardware) contract with Motorola for the wide-area trunked LMR system has been executed.

Adjourn/Next Meeting: Tim Burton moved to adjourn, Mike Doto seconded, and the motion passed. Meeting adjourned at 11:23 pm. The next meeting will be February 11, Room 137 State Capitol, 1:30 – 3:30 pm.